

*Sarla Chopra DAV Public School,  
Sector – 56, Noida*

**Dated 14.09.2017**

**DAV/Noida/P-S/Circular/2017/108**

**Dear Parents,**

*The recent cases of abuse and accidents of children in school premises have created anxiety and concern among parents regarding safety and security of their children.*

*At DAV Public School, Noida, safety of the students has always been given top priority. I would like to apprise you of the safety measures which are already in place.*

- 1. We have CCTV cameras at all the school gates, corridors, entry of the classrooms and washrooms, school playgrounds, canteen etc. The footage from all these cameras is monitored regularly.*
- 2. Police verification of all support staff including contractual staff is done at the time of appointment.*
- 3. We conduct regular meetings with the teachers, floor co-ordinators, Supervisory Heads, Security Staff, Support Staff, Caretakers and Estate Officer, Route Incharges, Transport Incharges in which they are time and again briefed about their duties relating to students' security and the seriousness required to fulfil their responsibility.*
- 4. In all our buses, we have Teacher Route Incharges alongwith lady guard/school's senior support staff.*
- 5. On every floor, alongwith floor coordinator, there are other teachers on duty, lady guards to ensure safety near toilets (alongwith lady sweepers), corridors and entry to classrooms.*
- 6. Lift, special toilets on every floor for special needs children, wheel chairs, well equipped separate Medical Rooms with two nurses and a doctor are there to provide immediate medical aid to students in case of any emergency.*
- 7. **Entry and Exit gates are the same for the students as follows:-***
  - Gate No. 04:- All the Bus students (Senior & Junior Wing).*
  - Gate No. 02:- (i) The Senior Wing students who come on foot or are dropped at school by parents or their own vehicles.*
    - (ii) The Junior Wing students who come on foot or dropped by parents*
  - Gate No. 01:- Only the Junior Wing students who come by their own vehicle/rickshaw etc.*
  - Gate No. 07:- Only for cyclists.*
- 8. The Entry and the Exit gate for visitors and the parents is also the same.*
- 9. The parents are not allowed to enter the school when they come to drop the child at school, nor are they allowed to send lunch boxes through drivers or any other person during the school.*

10. *All the visitors/parents entering the school have to provide complete details about themselves, purpose and person to meet. Separate Registers for Visitors, Parents (who come without ID), Contractors & their labour etc. are maintained at Gate No. 04, the only gate for entry of visitors & parents of Senior Wing.*
11. *From Gate No. 02, only Junior Wing parents are allowed. No visitors or labour etc. can enter from Gate No. 02 or any other gate of the school.*
12. *Students are not allowed to come by their own motorbikes / cars.*
13. *We have proper Evacuation Plan/Exit Plan in case of emergency which has been put up on the Notice Board.*
14. *Mock drills are conducted throughout the year to train students to know their respective exit gates in case of fire and earthquake.*
15. *The school counselors take workshops as well as regular life skills classes to train children of all classes to make them aware about Bad Touch and Good Touch.*
16. *We have separate washrooms for staff and no staff member or outside contractual staff is allowed to use students' toilet.*

*We are having a second look at our arrangements to make the school a safer place.*

***My heartiest gratitude to all of you for always supporting the school and reposing faith in us. Your suggestions are always welcome to improve the system.***

***(Mrs.) I.P. Bhatia,***  
***Principal***